**Paxon School for Advanced Studies**

**2017 - 2018 Learning Lab Assistant Application**

***(Must be turned in no later than* Sep. 29, 2017*, to Mrs. Culpepper in the school counseling office)***

**Personal Information:**

Name (First and Last): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_

Student Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer one of the questions below:

***(New Applicants)*** Why would you like to become a Learning Lab Assistant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(If you have previously been a Learning Lab Assistant)*** Reflect on a positive experience you have had as a learning lab assistant.

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**Student Availability:**

**Please mark the course(s) you would be interested in tutoring (must have earned a ‘B’ or higher)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Math** | **ELA** | **World Language** | **Science** | **Social Studies** | **Test Prep** |
| \_\_\_\_ Geometry\_\_\_\_ Alg. 2\_\_\_\_ Pre-Calculus\_\_\_\_ Prob/Stat\_\_\_\_ AP Statistics\_\_\_\_ AP Calculus AB\_\_\_\_ AP Calculus BC | \_\_\_\_ English 1\_\_\_\_ English 2\_\_\_\_ AP Lang\_\_\_\_ AP Lit | \_\_\_\_ French 1\_\_\_\_ French 2\_\_\_\_ French 3 or (AP or IB)\_\_\_\_ Latin 1\_\_\_\_ Latin 2\_\_\_\_ Latin 3 or (AP or IB)\_\_\_\_ Spanish 1\_\_\_\_ Spanish 2\_\_\_\_ Spanish 3 or (AP or IB) | \_\_\_\_ Biology\_\_\_\_ Biology (AP or IB)\_\_\_\_ Chemistry\_\_\_\_ Chemistry (AP or IB)\_\_\_\_ Physics\_\_\_\_ Physics (AP or IB) | \_\_\_\_ AP HUG\_\_\_\_ AP World\_\_\_\_ AP Euro\_\_\_\_ AP USH\_\_\_\_ AP Gov.\_\_\_\_ AP Macro | \_\_\_\_ ACT\_\_\_\_ SAT**\*Mrs. Culpepper will sign to verify capability for this section.** |
|  |  |  |  |  |  |

**The student above is interested in tutoring students for the course(s) marked. Please sign above, under the subject area, if the student is capable of assisting other students in the course(s).**

**Teacher Recommendation:**

\_\_\_\_\_\_ Check here if you are interested in being considered as a Learning Lab Captain

**Paxon School for Advanced Studies**

**2017 - 2018 Learning Lab Assistant Information**

***Learning Lab Assistants are student leaders in grades 10-12 who are available during Paxon Learning Lab hours to provide academic assistance to their peers. Learning Lab Assistants also help students to identify outside resources/websites/apps, etc. that may provide additional help in working towards academic success. (*Application due date: Sep. 29, 2017)**

**Qualifications:**

* Semester grade of ‘B’ or higher in the subject(s) for which you would like to tutor.
* Teacher recommendation from one teacher for each subject area that you would like to tutor. The teacher must teach the specified subject area. (ex. To tutor geometry, you need any math teacher’s recommendation)

Once selected, Learning Lab Assistants will be able to sign up to provide assistance to students during one or more time slots listed below in room 216.

**Learning Lab Hours:**

* *Before School* - 7:30 am – 8:00 am (M, T, Th, F)
* *First Lunch* - 11:15 am – 11:45 am (M, T, Th, F)
* *Second Lunch* - 12:50 pm – 1:20 pm (M, T, Th, F)
* *After School* - 3:10 pm – 4:00 pm (M, T, Th)

**Subjects will be tutored on the specified days below:**

Mondays & Thursdays=Mathematics, Social Studies, ACT/SAT Test Prep

Tuesdays & Fridays=ELA, Science, World Languages, ACT/SAT Test Prep

**Learning Lab Assistant Expectations:**

* Be on time. The sessions are short, so we need you in place.
* Be proactive. If there is a student in need, offer to help. Do not wait for someone else – step up and lead.
* Follow directions. By volunteering, you are performing a service, not socializing with friends.
* Complete tasks. Volunteering is not an easy job. We have plenty of assignments that need to be done and we need hard-working individuals to ensure the work is done.
* Publicize the Lab. All learning lab assistants should work towards advertising the lab and its benefits.
* No lunch provided. Please note that if you are volunteering any time throughout the day, neither food nor drinks will be provided. Students are responsible for their own lunch and/or snacks.

**As a volunteer at Paxon SAS, I agree to abide by all applicable policies and procedures. I understand that I will receive no monetary benefits in return for my volunteer service and that any supervising adult can dismiss me for failing to adhere to expectations. In extreme cases, dismissal can result in disciplinary action by an administrator.**

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 Student Signature Parent / Guardian Signature Date

**\*\* Students must be picked up from the after school Learning Lab no later than 4:15 pm. If a student cannot be picked up at that time, arrangements must be made through the Extended Day Program for a fee. For detailed information regarding Extended Day, please contact Ms. Tametra Smith at smitht4@duvalschools.org. An after school activity bus departs from Paxon SAS at 5:45 pm.**